

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	DEVELOP ECS Ltd - Doorway Project		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2 – Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Chippenham
Does your town/parish council know about your project?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	48 weekly arts and crafts sessions and 39 weekly gardening sessions for homeless and marginalised adults guest of Doorway aged 16 - 25. Gardening project will take place in the grounds of the URC church for the benefit of participants in the projects and other users of the premises
Where will your project take place?	The United Reformed Church, St Mary's St, Chippenham
When will your project take place?	from September 2010
How many people will benefit from your project?	at least 50
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	Addresses anti-social behaviour arising from drug and alcohol problems. Support to improve health. Computer access P14 3.1, P25 6.11, P12 2.1

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

Chippenham Vision: to ensure we are focused on meeting the needs of the whole community

LAW: enable.. to improve their longterm health and wellbeing; reduce alcohol related crime and harm; support .. to have independent and fulfilling lives as part of their local community; harder to reach groups

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

Experience shows constructive activity for guests outside drop-in times is limited. Some display antisocial behaviour fuelled by substance use. Reach Out pioneered work with young substance users, using activities and therapies to enhance the effectiveness of treatment and giving support and practical solutions for those not in formal treatment. When Reach Out merged with Doorway the sessions ceased for lack of funding. Our busy general drop-ins are not suitable environments for specialist work with young people. We will open extra arts sessions for up to 10 younger guests with computer access and support to move on. Most Doorway guests suffer from poor fitness and have little understanding of healthy eating. The garden project will provide healthy outdoor activity for guests of all ages, teach new skills and grow fresh vegetables for their consumption. We will be able to engage positively away from the drop-ins with guests of all ages who are happier expressing themselves via physical activity. For the community there will be new opportunities to volunteer and unproductive land will be turned into a pleasant space for the Church and users of the hall eg the Brownies.

Any other information about your project.

Established in 2004, Doorway is a unique service for homeless and marginalised people aged 16+ in north Wiltshire. See our website: www.doorwayproject.org.uk. In 2010 we won the Wiltshire Health and Wellbeing Award for "Action to prevent Drug and Alcohol Abuse". In the Chippenham and Villages 2005 Local Community Plan (Antisocial Behaviour Arising from Drug and Alcohol problems, section 3.1) Reach Out was named as the agency which would work with the Police to consolidate on the achievements to date. In April 2010 Reach Out merged with the Doorway Project of DEVELOP ECS and The Salvation Army and we are in the process of registering as a new charity: Doorway Wiltshire. At which time all the assets of the Doorway project will transfer to the new charity. Our aim is to build on the success of both organisations and to work holistically to develop opportunities to enable more of our guests move on in their lives. Our work supports many of the local priorities for hard to reach groups

3 - Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="7"/>
25 – 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="8"/>
Under 25 years	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Disabled People	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Black and Minority Ethnic people	Male	<input type="text" value="1"/>	Female	<input type="text" value="2"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

From ongoing local fundraising

If you were not awarded the full amount requested, what would be the impact on your project?

We would prioritise the arts and crafts sessions and delay the start of the garden project till funds had been raised

How will you know whether your project has made a difference in the community?

1. Up to 10 guests attending arts sessions by end Yr1.
2. Up to 6 guests taking part in gardening project
3. Observed positive changes in guests - including monitoring by Star Outcomes Programme
4. Positive feedback from guests, staff, volunteers and community/professional partners eg URC and Police

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes No

To who have you applied for funding for this project (other than Wiltshire Council)?

Not yet

Have you been successful?

Yes No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes No

4 - Information relating to your last annual accounts (if applicable)

Year ending: 2010

Month: March

Year: 31

A - Total income:

£107,158

B - Minus total expenditure:

£62,627

Surplus/deficit for year: (A minus B)

£44,531

Free reserves held:

£44,531

5 - Financial information				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Staff time	£6,726	Own fundraising/reserves		£
Volunteer recruitment/induction	£400	Donation-Reach Out		£5,000
Volunteer expenses	£720	Parish/town council		£
Venue hire	£520			£
Materials, tools & equipment	£1,850	Trusts/foundations		£
Refreshments	£360			£
Mobile Broadband	£180	In kind		£
Gardener/Facilitator	£1,950	equipment, materials,		£1,500
Buy/install shed and secure	£380	Other		£
Clear rubbish	£500	Volunteer time		£2,506
Administration costs	£120			£
	£			£
	£			£
Total Project Expenditure	£13,706	Total Project Income		£9,006
Total project income B		£9,006		
Total project expenditure A		£13,706		
Project shortfall A – B		£4,700		
Award sought from Wiltshire Council Area Board		£4,700		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays		Nat West		
Please give the title name of the organisations' bank account e.g. current		CVSNW Trading as Doorway		
6 – Supporting information – Please enclose the following documentation				
Enclosed (please tick)				
<input type="checkbox"/> Written quotes including the one you are going to use				
<input checked="" type="checkbox"/> Latest inspected/audited accounts or annual report				
<input checked="" type="checkbox"/> Income and expenditure budget for current financial year				
<input checked="" type="checkbox"/> Project budget (if applicable)				
<input checked="" type="checkbox"/> Terms of reference/constitution/group rules				
<input type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.				

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

Opportunity for healthy, constructive activity for hard to reach group. Support for NEETs to move towards independence

b) How does your project work to promote inclusion, participation and good community relations?

New opportunities for volunteering. Environmental improvement of a public space by Doorway guests on behalf of users of the garden

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups) homeless/marginalised people aged 16+

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date:

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team